

Approved:
Chairman of the Competition Commission
M.N. Fedosov

Approval date

06	03	2020
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Procurement Documentation

Public request for Competitive selection not in electronic form

Requests receiving place	Electronic Trading Platform Gazprombank Group: http://etpgpb.ru/		
Date for the requests receiving commencement	06	03	2020
Date and time for the request receiving completion	08	04	2020 10:00 MSK
Date for examination of procurement bidder proposals and summarizing of results	Date for examination of procurement bidder proposals «10» April 2020		
	Date for summarizing of results «10» April 2020		
Commencement date for providing clarifications on procurement documentation	06	03	2020
Completion date for providing clarifications on procurement documents	26	03	2020
Specifying the features of participation	Not applicable		
Option to submit an alternative offer	Not applicable		
Option to engage co-contractors/subcontractors	Applicable		
Distribution of the total scope of procurement between the procurement parties	Not applicable		
Subject-matter of the procurement	Catering services in cases of extra-ticket sales and delays at Gatwick International Airport (London)		
Number of lots	1		

Lot № 1					
Name of the Subject-Matter of the Agreement (lot)		Catering services in cases of extra-ticket sales and delays at Gatwick International Airport (London)			
Initial (maximum) price of the agreement (lot)	Currency	Quantity (Scope)	Units of Measurement	Classification by OKVED2	Classification by OKPD2
340 000	GBP	Not defined	Conventional Unit	56.29.1	56.29.11
Place, conditions and terms (periods) of delivery of goods, performance of works, provision of services			Gatwick International Airport (London)		

Term and Payment Procedure for Goods (Work. Service)	The Caterer shall issue invoices for the services rendered to the Airline for each decade (10 calendar days). Invoicing shall be performed within next 10 (ten) calendar days and all the invoices shall be paid by the Airline within 30 (thirty) calendar days following the invoice date. The Caterer shall send scanned copies of all invoices by e-mail at OKR@rossiya-airlines.com. All payments hereunder shall be made in full by transfer of immediately available funds. The services shall be paid upon the provision. All payments shall be made in accordance with terms of Agreement.
Request Security (amount)	Not applicable
Right of the Procurement Bidder to submit a draft of counter-agreement	Provided: The bidder has the right to submit a draft of counter-agreement in compliance with all mandatory conditions specified in the procurement documentation such as agreement value, validity period, payment procedure and Subject-Matter of the Agreement

Assessment and Comparing Criteria of Quotes

Lot №1	
Name of Criterion 1	Cost of ration Sandwich/1 (Economy)
Points Calculation Procedure for Criterion 1	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 1	15
Name of Criterion 2	Cost of ration Hot Meal Dinner/1 (Economy)
Points Calculation Procedure for Criterion 2	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 2	10
Name of Criterion 3	Cost of ration Hot Meals Lunch/1 (Business)
Points Calculation Procedure for Criterion 3	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 3	10
Name of Criterion 4	Cost of ration Hot Meals Lunch/1 (Crew)
Points Calculation Procedure for Criterion 4	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where:

	<ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 4	5
Name of Criterion 5	Cost of ration Hot Meals Lunch/1 (CAP)
Points Calculation Procedure for Criterion 5	<p>To calculate the number of points the formula is used: $Sbaz / Spredl \times K$, where:</p> <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 5	1
Criterion 6	Cost of ration Tonic meals /1 (Crew)
Points Calculation Procedure for Criterion 6	<p>The scoring shall be performed using the following formula: $Sbas / Sprop \times K$, where:</p> <ul style="list-style-type: none"> - Sbas is the best (the lowest) of all the proposals of participants; - Sprop is the participant's proposal being assessed; - K is the value of maximum number of scores for the criterion
Maximum number of points for criterion 6	1
Criterion 7	Cost of ration Tonic meals /1 (CAP)
Points Calculation Procedure for Criterion 6	<p>The scoring shall be performed using the following formula: $Sbas / Sprop \times K$, where:</p> <ul style="list-style-type: none"> - Sbas is the best (the lowest) of all the proposals of participants; - Sprop is the participant's proposal being assessed; - K is the value of maximum number of scores for the criterion
Maximum number of points for criterion 7	1
Name of Criterion 8	Cost of a black tea bag (2 g)
Points Calculation Procedure for Criterion 8	<p>To calculate the number of points the formula is used: $Sbaz / Spredl \times K$, where:</p> <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 8	1
Name of Criterion 9	Cost of a green tea bag (2 g)
Points Calculation Procedure for Criterion 9	<p>To calculate the number of points the formula is used: $Sbaz / Spredl \times K$, where:</p> <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 9	1
Name of Criterion 10	Cost of Instant/brewed coffee from 95 g
Points Calculation Procedure	To calculate the number of points the formula is used:

for Criterion 10	Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 10	1
Name of Criterion 11	Cost of a sugar packet (5 g)
Points Calculation Procedure for Criterion 11	To calculate the number of points the formula is used: Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 11	1
Name of Criterion 12	Cost of a salt packet (1 g)
Points Calculation Procedure for Criterion 12	To calculate the number of points the formula is used: Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 12	1
Name of Criterion 13	Cost of a pepper packet (0.25 g)
Points Calculation Procedure for Criterion 13	To calculate the number of points the formula is used: Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 13	1
Name of Criterion 14	Cost of Long-storage milk (no less 0.9 l)
Points Calculation Procedure for Criterion 14	To calculate the number of points the formula is used: Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 14	1
Name of Criterion 15	Cost of a sauce packet (ketchup 10 g)
Points Calculation Procedure for Criterion 15	To calculate the number of points the formula is used: Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 15	1
Name of Criterion 16	Cost of sweet carbonated beverages (bottle of 1 l) (2 variants)
Points Calculation Procedure for Criterion 16	To calculate the number of points the formula is used: Sbaz / Spredl x K, where: <ul style="list-style-type: none"> - Sbaz - the best (lowest) of all the proposals of the

	participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 16	1
Name of Criterion 17	Cost of sparkling drinking water (bottle of 1 l)
Points Calculation Procedure for Criterion 17	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 17	1
Name of Criterion 18	Cost of still drinking water (bottle of 1 l)
Points Calculation Procedure for Criterion 18	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 18	1
Name of Criterion 19	Cost of apple juice (volume of 1 l)
Points Calculation Procedure for Criterion 19	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 19	1
Name of Criterion 20	Cost of tomato juice (volume of 1 l)
Points Calculation Procedure for Criterion 20	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 20	1
Name of Criterion 21	Cost of orange juice (volume of 1 l)
Points Calculation Procedure for Criterion 21	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 21	1
Name of Criterion 22	Cost of anti-slipping mat 1/2
Points Calculation Procedure for Criterion 22	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - Spredl - assesses the proposals of the participants; - K - the maximum number of points for criterion.

Maximum number of points for criterion 22	1
Name of Criterion 23	Cost of dry ice (1 kg)
Points Calculation Procedure for Criterion 23	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 23	1
Name of Criterion 24	Cost of ice (1 kg)
Points Calculation Procedure for Criterion 24	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 24	1
Name of Criterion 25	Cost of a pack of lemon (15 slices of 5 g per pack)
Points Calculation Procedure for Criterion 25	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 25	1
Name of Criterion 26	Cost of paper cup for hot and cold drinks (minimum volume of 250 ml) (Hot food contact certificate is required)
Points Calculation Procedure for Criterion 26	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 26	1
Name of Criterion 27	Cost of paper cup covers
Points Calculation Procedure for Criterion 27	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 27	1
Name of Criterion 28	Cost of a oven-proof bag
Points Calculation Procedure for Criterion 28	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 28	1
Name of Criterion 29	Cost of anti-slipping mat 1/1

Points Calculation Procedure for Criterion 29	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 29	1
Name of Criterion 30	Cost of plastic seal with number
Points Calculation Procedure for Criterion 30	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 30	1
Name of Criterion 31	Servicing of Airbus 319
Procedure of scoring for criterion 31	The scoring shall be performed using the following formula: $S_{bas} / S_{prop} \times K$, where: - S_{bas} is the best (the lowest) of all the proposals of participants; - S_{prop} is the participant's proposal being assessed; - K is the value of maximum number of scores for the criterion
Maximum number of scores for criterion 31	14
Name of Criterion 32	Servicing of Airbus 320
Procedure of scoring for criterion 32	The scoring shall be performed using the following formula: $S_{bas} / S_{prop} \times K$, where: - S_{bas} is the best (the lowest) of all the proposals of participants; - S_{prop} is the participant's proposal being assessed; - K is the value of maximum number of scores for the criterion
Maximum number of scores for criterion 32	14
Name of Criterion 33	Servicing of small transport (van)
Points Calculation Procedure for Criterion 33	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 33	5
Name of Criterion 34	Storage per 1 unit of equipment per day
Points Calculation Procedure for Criterion 34	To calculate the number of points the formula is used: $S_{baz} / S_{predl} \times K$, where: - S_{baz} - the best (lowest) of all the proposals of the participants; - S_{predl} - assesses the proposals of the participants; - K - the maximum number of points for criterion.
Maximum number of points for criterion 34	1

Total	100
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1. General Terms of the Procurement Procedure

1.1. The Procurement is undertaken in accordance with the Federal Act dated 18 July 2011 No. 223-FZ "On Procurement of Goods, Works, Services by Certain Types of Legal Entities" and Regulation on Procurement of Goods, Works, and Services (I-GD-241-18 Edition 4).

1.2. Priority provision to goods of Russian origin, works, services performed, provided by Russian persons is applied in accordance with the Regulation of the Government of the Russian Federation No. 925 dated 16.09.2016.

1.3. The procurement documentation is an invitation addressed to an indefinite circle of persons to give proposals under the procurement procedure.

The procedure for the competitive selection/price selection is neither competition, nor auction for the right to be awarded a contract, or governed by Articles 447 - 449 Part One of the Civil Code of the Russian Federation. This procedure is also not a public competition nor governed by Articles 1057-1061 of Part Two of the Civil Code of the Russian Federation. Thus, the terms of the competitive selection/price selection does not entail for the Customer the relevant scope of civil legal obligations pertaining to mandatory conclusion of an agreement with the winner or other bidder.

1.4. The Customer has the right to refuse competitive selection or price selection for one or more subject of purchase (lot) before the date and time for the request receiving completion on the procurement procedure. The decision about competitive selection or price selection refuse (refusal notice to purchase) shall be placed in a unified information system on the day of such decision.

1.5. At any time before the end (expiration) of the request receiving completion for participation in competitive selection or price selection, the customer may, on its own initiative or in response to the request of any applicant, make changes to the procurement notice of competitive selection or price selection, procurement documentation.

1.6. Within three days from the date of adoption of the decision on need for change the procurement notice carrying out competitive selection or price selection or procurement documentation such changes shall be placed by the customer in unified information system.

1.7. In the case of changes in the procurement notice or procurement documentation of competitive selection or price selection, the deadline for the request receiving completion for participation in such procurement procedure shall be extended so that from the date of placement in the unified information system of these changes until the Date and time for the request receiving completion for participation in such procurement was not less than half of the deadline for submission of applications for participation in such procurement, established by the procurement regulations for this procurement method.

2. Procedure for Submission of Requests

2.1. To participate in the competitive selection/price selection the bidder shall prepare a request for participation in the procurement procedure executed in full compliance with the requirements of the procurement documentation. The bidder may submit only one request with respect of each subject-matter of the competitive selection/price selection (lot).

2.2. In pursuance of procurement documentation all documents shall be submitted to the electronic platform facility as scan-copies of signed documents.

2.3. The bidder may amend or withdraw a submitted Request for participation in the competitive selection/price selection not later than the deadline for submission of Requests for participation in the competitive selection/price selection. Amendment or addition to the Request is permitted by submission of a new Request only, then the original Request shall be withdrawn by the bidder.

3. Form and procedure for Clarifications on the Points of the Procurement Documentation to the Bidders

3.1. Any bidder of the competitive procurement process may submit the customer in the order stipulated by the Federal law No. 223-FZ and regulations on procurement, an inquiry for clarification of the of the points of the procurement notice and (or) procurement documentation.

Within three working days from the date of receipt of the inquiry, the customer shall clarify the provisions of the competitive procurement documentation and place them in in the unified information system indicating the subject of the inquiry, but without specifying the name of participant of such procurement from whom the inquiry was received.

In this case, the customer has the right not to carry out such an explanation if the specified request was received later than three working days before the deadline of the date and time for the request receiving completion for participation in such procurement procedure.

3.2. In the implementation of competitive procurement process in electronic form, the direction by the participants of such inquires for clarification of the points of the of the procurement notice and (or) procurement documentation shall be provided by the operator of the electronic platform on the electronic platform.

4. Payment Method for Goods, Work, and Service

4.1. The payment method is cashless transfer.

5. Pricing Procedure for the Agreement Price (Lot Price)

5.1. The Agreement Price (Lot Price) shall be formed subject to expenses for carriage, insurance, payment of customs duties, taxes and other mandatory payments unless otherwise is provided in the Terms of Reference (Appendix 3).

5.2.

6. Requirements for safety, quality, technical performance, functionality (consumer properties) of goods, work, and service, for sizes, packing, shipment of goods, work results established by the Customer and provided for technical maintenance rules in accordance with the laws of the Russian Federation about technical regulation, documents elaborated and applicable in the national system of standardization adopted in accordance with the laws of the Russian Federation on standardization, other requirements related to the establishment of the conformity of goods to be supplied, work to be performed, service to be provided with the customer needs.

6.1. Requirements for safety, quality, technical performance, functionality (consumer properties) of goods, work, and service, for sizes, packing, shipment of goods, work results established by the Customer and provided for technical maintenance rules in accordance with the laws of the Russian Federation about technical regulation, documents elaborated and applicable in the national system of standardization adopted in accordance with the laws of the Russian Federation on standardization, other requirements related to the establishment of the conformity of goods to be supplied, work to be performed, service to be provided with the customer needs are set forth in the Terms of Reference (Appendix 3).

7. Requirements for description by the procurement bidders of goods to be supplied which is the subject-matter of procurement, its functionality (consumer properties), its quantitative and qualitative features, requirements for description by the procurement bidders of work to be performed, service to be provided which are the subject-matter of procurement, their quantitative and qualitative features.

7.1. Requirements for description by the procurement bidders of goods to be supplied which is the subject-matter of procurement, its functionality (consumer properties), its quantitative and qualitative features, requirements for description by the procurement bidders of work to be performed, service to be provided which are the subject-matter of procurement, their quantitative and qualitative features are set forth in the Terms of Reference (Appendix 3).

8. Requirements for the procurement bidders and list of documents to be submitted by the procurement bidders to confirm their conformity with the established requirements

8.1. There are set the following mandatory requirements for a legal capacity of the procurement bidder

8.1.1. The conformity of the procurement bidder with the requirements set in accordance with the laws of the Russian Federation for persons making deliveries of goods, performance of works, provision of services which are the subject-matter of the procurement.

8.1.2. Availability of the relevant licenses, certificates, approvals and other permits of governmental authorities of the Russian Federation and/or other countries (if applicable) to undertake by them or persons contracted by them, of activity which is necessary to meet obligations undertaken by them in accordance with this documentation and an agreement expected for conclusion in accordance with this documentation.

8.1.3. No liquidation proceeding with respect to the corporate procurement bidder and a lack of an arbitration award on the adjudication of the corporate bidder, individual entrepreneur a bankrupt or initiating bankruptcy proceedings.

8.1.4. No suspension of the procurement bidder's business in accordance with the procedures contemplated by the Russian Federation Administrative Offence Code as of the day of submission of the request for participation in the procurement.

8.1.5. A lack of the indebtedness with the procurement bidder on taxes, dues and other mandatory payments accrued to the budgets of the budgetary system of the Russian Federation (except for those amounts where it is granted a delay, payment by instalments, investment tax credit in accordance with the laws of the Russian Federation on taxes and charges which are rescheduled in accordance with the laws of the Russian Federation where there is a court decision which has entered into legal force, on recognition of the obligation of the claimant to pay such amounts discharged or which have been adjudicated bad debts for recovery in accordance with the laws of the Russian Federation on taxes and charges) for a calendar year elapsed.

The procurement bidder shall be deemed complying with the established requirement provided that it appeals the existence of the said arrears, indebtedness and a decision on such appeal is pending as at the day of examining such request for identifying a supplier (contractor, provider) is not taken.

8.1.6. A lack of information of the procurement bidder in the register of mala fide suppliers contemplated by Article 5 of Federal Act No. 223-ФЗ and in the register of mala fide suppliers contemplated by Federal Act No. FZ-44 dated 05 April 2013 "On Contracting System in Procurement of Goods, Works, and Services for Governmental and Municipal Needs".

8.1.7. The procurement bidder shall not have a conflict of interests with the customer's employees.

8.1.8. The procurement bidder shall provide a certified information about the absence/presence of affiliation of the bidder with the employees of the Customer and their close relatives.

8.2. The list of all documents evidencing the conformity of the procurement bidder with the established requirements is given in the Questionnaire Form of the bidder (Appendix 2).

8.3. Additional requirements for the procurement bidders related to the requirements for safety, quality, technical performance, functionality (consumer properties) of goods, work, and service as well as the procedure for confirming the conformity of the procurement bidders with the said requirements may be provided for by the Terms of Reference (Appendix 3).

9. Requirements for the Contents, Form, Execution and Setup of the Request for Participation in the Procurement

9.1. The bidder's Request shall include the following documents:

9.1.1. The Request for participation in the procedure executed on the official letterhead of the procurement procedure bidder (Appendix 1).

9.1.2. The bidder's Questionnaire Form executed on the official letterhead of the procurement procedure bidder (Appendix 2).

9.2. All documents and information submitted by the bidders shall be issued in Russian or English. If any information or documents are submitted in other language, they shall be accompanied by translation into Russian or English.

9.3. All prices shall be stated in the currency of the initial (maximum) price of the agreement (lot price). If the price in the bidder's request is set in the currency which is different from the initial (maximum) agreement price (lot price), the Customer may recalculate the price into the required currency at the rate as of the end date for taking the requests for assessment and comparison of requests.

9.4. A request shall be provided for each lot separately.

9.5. A request shall include one main request with the price, dates and other terms of delivery of goods/performance of works/provision of services provided that submission of alternative proposals is not contemplated by procurement documentation.

9.6. The Bidders shall pay independently all expenses related to submission of the request, including but not limited to expenses for examination of this documentation and issuance of proposals.

10. Procedure for Assessment and Comparison for Requests to Participate in Procurement and summarizing of results

10.1. Requests for participation in procurement shall subject to two-stage check:

Stage one – is a pre-qualification stage of examining such requests for the conformity with the requirements of procurement documents in part of execution of such requests;

Stage two – is an assessment stage of requests passed the pre-qualification stage.

10.2. The pre-qualification stage of examining of requests for the conformity with requirements of procurement documentation shall be carried out based on the following indicators and assessment procedure:

10.2.1. Conformity with the requirements for procurement bidders: checking the bidders for the conformity with the requirements based on documents received in accordance with clause 8, including but not limited for its legal capacity and a lack of a procurement bidder in the register of mala fide suppliers.

10.2.2. The completeness of the documents submitted: check for the conformity of the documents submitted in the request with the required list (Appendix 1 and 2) as well as the accuracy of information and documents submitted.

10.2.3. Conformity of the request for participation with the requirements of procurement documents: check for the contents of the request, including the contents of the price proposal, other information in accordance with the requirements of procurement documentation.

10.3. If in the course of the pre-qualification stage the competition commissions establishes the fact that the request fails to conform by one or more indicators referred to in clause 9, such request shall be waived and shall be subject to no further examination.

The request of the procurement bidder may also be waive in the following instances:

- a) there is a failure to submit copies of documents as well as other information required by the procurement documentation;
- b) non-conformity of the procurement bidder with the requirements for the procurement bidders set by procurement documentation;
- c) submission of knowingly false information as a part of the request, intentional misrepresentation of information or documents making a part of such request;
- d) a failure to provide clarifications on the request for participation in the competitive selection upon request of the Competition Commission;
- e) existing information on the procurement bidder in the register of mala fide suppliers;
- f) existing overdue accounts receivables with the procurement bidder and/or unfulfilled obligations to the customer and its subsidiaries and related companies (including affiliated structures with the procurement bidder);
- g) non-conformity of goods, works, and services offered with the requirements of procurement documentation;
- h) existing other adverse information identified by the results of the check.

10.4. If only one request for participation in the procurement procedure is received by the completion date for submission of requests for participation in the competitive selection/price selection established by procurement documentation, such the competitive selection/price selection shall be deemed failed.

10.5. If procurement documentation provides for two or more lots, the competitive selection/price selection shall be deemed failed with respect to those lots only with respect of which the only request has been submitted.

10.6. If the only request for participation in the procurement procedure is received by the customer by the completion date for submission of requests set by procurement documentation, despite the competitive selection/price selection is recognized failed, the competition commission shall examine it in the manner contemplated by this documentation. If the request for participation in the procurement procedure being examined and the procurement bidder submitted such request conform with the requirements and terms

contemplated by procurement documentation, the Customer is entitled to enter into an agreement with such bidder.

10.7. If a request of the only bidder is recognized conforming with the procurement documentation at the pre-qualification stage, such bidder shall be deemed the only bidder in the competitive selection/price selection. The Customer may enter into an agreement with the procurement bidder which has submitted such request, on the terms of procurement documentation, draft agreement and request submitted by such bidder. Such bidder is not entitled to waive the conclusion of the agreement with the customer. The competitive selection/price selection shall be deemed failed in such case.

10.8. The request which have passed the pre-qualification stage shall be assessed by criteria stated in the Assessment and Comparison Criteria of the Requests table. The proposal prices of all bidders excluding VAT shall be used as a single basis for comparing price proposals.

10.9. If in the course of assessing the requests for participation in the competitive selection/price selection the Competition Commission is necessary to extend the dates of pre-qualification and/or assessment stage stated as the dates for examining proposals of the procurement bidders and summarizing the procurement results, in the notice on holding the competitive selection/price selection the customer shall, within one working day after a decision is made by the competition commission on extension of the dates for the pre-qualification and/or assessment stage, post a notice on the extension or reduction of the relevant term in the unified information system.

10.10. The Winner in the competitive selection/price selection.

10.10.1. It shall be recognized the Winner in the price selection that procurement bidder which conforms to the requirements set by procurement competitive selection/price selection documentation, which has failed a request that meets all the requirements set by procurement documentation and where it is stated the lowest price for goods, works, and services.

10.10.2. It shall be recognized the Winner in the competitive selection that bidder which conforms to the requirements set by procurement documentation, which has proposed the best combination of terms for the performance of an agreement and to the request for participation in the competitive selection is assigned number one. The assignment of the sequence number to each request for participation in the competitive selection as the advantage degree of the terms for the performance of an agreement contained in such request decreases, shall be done by the results of final point calculation for each request. Number one shall be assigned to the request for participation in the competitive selection which has gained the highest final point. The final point of each request for participation in the competitive selection shall be calculated by adding points for each criterion for the assessment of such request.

If more than one requests for participation in the competitive selection include equal combination of terms for the performance of an agreement, a lesser sequence number shall be assigned to the request for participation in the competitive selection which has been received earlier than other requests for participation in the competitive selection which contain such terms.

10.11. Based on the results of examination and assessment of requests the competition commission shall issue a record. The Record shall be signed(adopted) not later than in ten (10) days from the day of the meeting of the competition commission.

10.12. The Record shall be posted in the unified information system not later than in three (3) days from its signature.

10.13. The term for signing of the agreement with the bidder whose proposal is considered the best – shall be not later than three calendar days from the date of receipt of the agreement from the customer.

10.14. Should the winner in the price selection be evading the conclusion of the agreement, the Competition Commission may take a decision to sign the agreement with the bidder which offered the same price in its request as the winner, or whose proposal of the agreement price

contains better terms after those proposed by the winner. The agreement with such bidder shall be signed on the terms of the draft agreement attached to the procurement documentation at the price offered by such bidder in the request. Such bidder is not entitled to waive the conclusion of the agreement.

Should the bidder which offered the same price in the request as the winner, waive the conclusion of the agreement, or which proposed the terms next to the ones proposed by the winner, the price selection shall be recognized failed.

10.15. Should the winner in the competitive selection be evading the conclusion of the agreement, the competition commission may take a decision to conclude an agreement with the bidder whose request was assigned number two by the results of assessment and comparison of requests (proposals), on the terms of the performance of the agreement proposed by such bidder in the request. Such decision shall be executed as the relevant record of the meeting of the competition commission. The bidder in the competitive selection is not entitled to waive the conclusion of the agreement.

10.16. In case of refusal of the customer to enter into a contract with the winner of the price selection or a participant who offered the same price in the application as the winner, or an offer on the price of the contract which contains the best conditions following after the proposed winner, as well as in the case of refusal of the customer to enter into a contract with the winner of the competitive selection and the participant whose application was assigned a second number, the customer shall place information about the refusal in the unified information system within 3 days from its signature.

10.17. The customer has the right after the completion of the qualifying stage to decide on the re-bidding for one, several or all the criteria for evaluation and comparison of applications specified in the procurement documentation. If the Record of the qualifying stage procurement is not defined the criterion for the evaluation and comparison of bids, at which the participants of procurement to provide improved information applications, when re-bidding is allowed providing improved information applications on all criteria of evaluation and comparison of bids specified in the documentation for the purchase.

10.18. If the Record of consideration of applications at the qualifying stage the procurement is listed on carrying out rebidding, the Record establishes the possibility for the participants of procurement to provide an improved information applications and specific date and time after the reception of improved information of the application, and, if necessary, criteria for the evaluation and comparison of proposals which need to be rebid.

10.19. After conducting of rebidding the winner is determined in the manner prescribed for the method of procurement, in accordance with the evaluation criteria stipulated in the conditions of the procurement procedure.

10.20. All participants whose applications were not rejected on the results of the selection stage of the procurement procedure has the right to participate in the rebidding.

10.21. Bidder has the right not to improve the details of the application and has no right to worsen the details of the application. If the participant did not provide improved information of the application or provided worsen information of the application, the previous version of the application is valid.

11. Consequences of Recognizing the competitive selection/price selection Failed

11.1. Should the competitive selection/price selection be recognized failed and/or the agreement is not concluded with the procurement bidder which has submitted the only request for participation in the competitive selection/price selection or recognized the only bidder in the procurement procedure, the Customer may hold the repeated competitive selection/price selection or apply another method of procurement.

12. Closing Provisions

The Customer shall be governed by the Procurement Regulation in all other matters not contemplated by this documentation.

Appendices:

Appendix 1: Request Form for Participation in the Procurement Procedure

Appendix 2: Bidder Questionnaire Form Procurement Procedure

Appendix 3: Terms of Reference

Appendix 4: Draft Agreement

Appendix 1
to Procurement Documentation

Request for Participation¹ In the Procurement Procedure:		
<i>(state the name of the procurement procedure, procedure number if necessary lot number)</i>		
1. Having studied the terms and requirements stated in the procurement documentation posted in the electronic trading facility as well as the Regulation on procurement of goods, work, service of the Customer and accepting the requirements stated therein, terms for holding the competitive selection/price selection and delivery of goods (performance of works, provision of services)		
<i>(state full name of legal entity/last name, first name, patronymic of individual)</i>		
Registered at the following address:		
<i>(state place of location address of legal entity/place of residence of individual)</i>		
proposes to conclude the agreement for		
<i>(state the subject-matter of the agreement)</i>		
In accordance with the price proposal and other documents which are an integral part of this request for participation in the procedure of public competitive selection/price selection		
Commercial offer:		
№	Name of service	Offer in GBP excluding VAT
1.	Cost of ration Sandwich/1 (Economy)	
2.	Cost of ration Hot Meal Dinner/1 (Economy)	
3.	Cost of ration Hot Meals Lunch/1 (Business)	
4.	Cost of ration Hot Meals Lunch/1 (Crew)	
5.	Cost of ration Hot Meals Lunch/1 (CAP)	
6.	Cost of ration Tonic meals /1 (Crew)	
7.	Cost of ration Tonic meals /1 (CAP)	
8.	Cost of a black tea bag (2 g)	
9.	Cost of a green tea bag (2 g)	
10.	Cost of Instant/brewed coffee from 95 g	
11.	Cost of a sugar packet (5 g)	
12.	Cost of a salt packet (1 g)	
13.	Cost of a pepper packet (0,25 g)	
14.	Cost of Long-storage milk (no less 0,9 l)	
15.	Cost of a sauce packet (ketchup 10 g)	
16.	Cost of sweet carbonated beverages (bottle of 1 l) (2 variants)	
17.	Cost of sparkling drinking water (bottle of 1 l)	
18.	Cost of still drinking water (bottle of 1 l)	
19.	Cost of apple juice (volume of 1 l)	
20.	Cost of tomato juice (volume of 1 l)	
21.	Cost of orange juice (volume of 1 l)	
22.	Cost of anti-slipping mat 1/2	
23.	Cost of dry ice (1 kg)	

¹ To be executed on the official letterhead of the bidder in the procurement procedure as a separate document.

24.	Cost of ice (1 kg)	
25.	Cost of a pack of lemon (15 slices of 5 g per pack)	
26.	Cost of paper cup for hot and cold drinks (minimum volume of 250 ml) (Hot food contact certificate is required)	
27.	Cost of paper cup covers	
28.	Cost of a oven-proof bag	
29.	Cost of anti-slipping mat 1/1	
30.	Cost of plastic seal with number	
31.	Servicing of Airbus 319	
32.	Servicing of Airbus 320	
33.	Servicing of small transport (van)	
34.	Storage per 1 unit of equipment per day	
<p>2. This Request for participation in the competitive selection/price selection, is to advise (declare) that against us:</p> <p>Neither award of the arbitration court on adjudication a bankrupt and initiating bankruptcy proceedings, nor liquidation procedure was carried out (for legal entities)</p> <p>Activity is not suspended in the manner contemplated by the Russian Federation Administrative Offence Code, as of the submission day of the request for procurement participation purposes;</p> <p>No information in the register of mala fide suppliers contemplated by Article 5 of Federal Act No. 223-ΦZ and in the register of mala fide suppliers contemplated by Federal Act No. FZ-44 dated 05 April 2013 "On Contracting System in Procurement of Goods, Works, and Services for Governmental and Municipal Needs".</p>		
<p>3. This is to guarantee the accuracy of information submitted by us in the request for participation in the procurement and confirm the right of the Customer which is without prejudice to the requirement to form equal terms for all procurement bidders, to request from us, from the authorized agencies and legal entities and individuals mentioned in our request for participation in the procurement, clarifying information submitted by us in it.</p>		
<p>4. In the event of our winning in the competitive selection/price selection we guarantee the provision of details with respect to all chain of owners, including beneficiaries (including ultimate) and the members of executive bodies with evidencing by the relevant documents (except the procurement bidders which are governmental authorities, governmental and municipal agencies and unitary enterprises) in a week term from posting the record determining the right of the bidder to conclude an agreement with the customer, in the unified information system.</p>		
<p>5. In the event the Customers offers to conclude an agreement by the results of the procurement, we undertake to sign an agreement with Rossiya Airlines JSC in accordance with the requirements of procurement documentation and our request, in term not later than three calendar days from the day of receipt of the agreement from the customer and give our consent to perform the terms of such agreement.</p>		
<p>6. In the event we are recognized the procurement bidder ranked the second by the results of the procurement, and the procurement winner is recognized evaded the conclusion of the agreement, we undertake to sign the agreement in accordance with the requirements of the procurement documentation, our request and give consent to perform the terms of the agreement.</p>		
<p>7. In the event we are recognized the only procurement bidder, we undertake to sign the agreement in accordance with the requirements of the procurement documentation, our request and give consent to perform the terms of the agreement.</p>		
<p>8. If we are recognized the winner in the competitive selection/price selection or taking a decision on the conclusion of an agreement with us in the established instances, and our evasion of the conclusion of the agreement which is the subject-matter of the procurement,</p>		

we agree to the inclusion of information in the Register of mala fide suppliers.	
9. We undertake not to amend and/or withdraw our bid for the procurement procedure after the deadline for submission of bids.	
10. Submitting this request, I confirm my consent to processing personal data in accordance with Federal Act dated 27 July 2006 No. 152-FZ "On Personal Data" ⁵ .	
11. Documents which are an integral part of our request for participation in the procurement, are attached to this request for participation in the procurement:	
11.1. The Questionnaire Form of the procurement bidder in the form of Appendix 2;	
11.2. Information about functional specifications (consumer properties) and qualitative specifications of goods, work, and services. In the instances contemplated by the procurement documentation, also copies of documents evidencing the conformity of goods, works, services with the requirements established in accordance with the laws of the Russian Federation provided that the laws of the Russian Federation establish requirements for such goods, works, and services.	
According to the list on	pages
Principal	
(signature) (state initials, last name)	
<i>SEAL</i>	
Date of issuance	
(DD) (MM) (YYYY)	

⁵ The clause is subject to inclusion as a part of the request from the procurement bidder only who is an individual.

BIDDER QUESTIONNAIRE FORM² Procurement Procedure	
<i>(state the name of procedure)</i>	
Procedure No. _____ <i>(state the procedure number)</i>	Lot No. _____ <i>(state the lot number)</i>
<i>(state full name of entity in accordance with the Articles of Association and legal organizational form)</i>	
<i>(state abbreviated name of the entity in accordance with the Articles of Association)</i>	
1. Legal details	
Country _____ of _____	registration _____
Registered address _____	Street address _____
Phone _____	Fax _____
E-mail _____	
2. Banking details	
INN / KPP of entity _____	
OGRN (Primary State Registration Number) _____	
Transaction Account _____	No. _____
Bank Name _____	
Correspondent account _____	
BIC _____	
3. Registration data	
Date, place and registration authority _____	_____
Founders _____	
Primary Business _____	
Included in the small and medium businesses ³ _____	_____
OKPO _____	
OKVED _____	
4. Appendices to the Bidder Questionnaire Form:	

² To be executed on the official letterhead of the bidder in the procurement procedure as a separate document.

³ If the bidder is included in the subjects of small or medium businesses, it shall be attached to the request a document containing details from the unified register of subjects of small and medium businesses, or declaration of conformity in the form approved by regulation of the RF Government dated 11 December 2014 No. 1352

Description of Document	Number of Pages
1. Copies of incorporation documents (Certificate of State Registration, Articles of Association, Incorporation Agreement).	
2. A copy of statement from the Uniform State Register of Legal Entities and/or Uniform State Register of Individual Entrepreneurs received not earlier than 6 months before the day of posting a notice on holding the competitive selection/price selection in the unified information system (for foreign companies – statement from the Trade Register).	
3. A decision on approval or execution of a major transaction (or documents confirming that the transaction is not large) if the requirement to have such a decision for a major transaction is established by the legislation of the Russian Federation, the constituent documents of the legal entity and if for the bidder supplying of goods, performance of works, provision of services that are the subject of the contract, or the introduction of security for the application, enforcement of the contract, is a major transaction.	
4. The reference confirming that the procurement bidder has the absence of the shortage on taxes, fees, debt on other obligatory payments in budgets of the budget system of the Russian Federation issued by the relevant divisions of Federal tax service and off-budget funds not earlier than 3 months prior to the date of placement of the notice.	
5. Document evidencing the powers of the person to act on behalf of the procurement bidder – legal entity (copy of resolution on appointment or election or an order on appointment of an individual to the office under which such individual is entitled to act on behalf of the procurement bidder without a power of attorney (hereinafter also the Principal). If other person acts on behalf of the procurement bidder, such request shall also include a power of attorney to perform actions on behalf of the procurement bidder certified by the seal of the procurement bidder (for legal entities) and signed by the principal of the procurement bidder or a person authorized by such principal, or notarized copy of such power of attorney. If the said power of attorney is signed by the person authorized by the principal of the procurement bidder, the request for participation in the procurement procedure shall also include a document evidencing the powers of such person.	
6. Details of a lack of/existing affiliation of the procurement bidder with the employees of Rossiya Airlines JSC and their close relatives (spouses, children, parents, brothers and sisters).	
7. Declaration of absence of the conflict of interests between bidder and its officials and the customer's employees.	
8. A copy of notice on application of the simplified taxation system (STS) or a notifying statement of the bidder on STS application with the seal of the tax authority (where applicable), with the submission of a tax return on the tax to be paid in connection with the STS application, for the latest year.	
9. For a group (for several persons) of persons acting on the part of one procurement bidder, it shall be submitted additionally a copy of the document evidencing the union of persons acting on the part of the one procurement bidder into the group, and the right of a certain procurement bidder to participate in the procedure on behalf of the group of persons, including submit a request for participation, to sign an agreement.	
<p data-bbox="272 1977 512 2011">Contact person</p> <p data-bbox="743 2011 1342 2040"><i>(state last name, first name, patronymic, telephone, fax, e-mail)</i></p>	

This is to confirm by the bidder the accuracy of all data stated in the Questionnaire Form.

Principal <i>(title of the Principal)</i>	_____		
	<i>(signature)</i>		<i>(state initials, last name)</i>
SEAL			
Date of Issuance	_____	_____	_____
	<i>(DD)</i>	<i>(MM)</i>	<i>(YYYY)</i>

Appendix 3
To Procurement Documentation

Terms of Reference

№	Subject-matter of the procurement	Catering services in cases of extra-ticket sales and delays at Gatwick International Airport in London		
1	Nomenclature, description of products (work, service)	Units of Measurement	Quantity (Scope)	Option to replace (equivalent)
2	Catering services in cases of extra-ticket sales and delays at Gatwick International Airport in London	Conventional Unit	Not defined	no
3	Delivery place of goods, performance of works and provision of services (address)	Gatwick International Airport (London)		
4	Dates or schedule of shipment/delivery of goods, performance of works and provision of services	From 01.06.2020 until 31.12.2022		
5	Requirements for acceptance of goods, work, service	- The Participant shall provide the Customer with prepared menu specifications developed on the basis of ration requirements (Annex hereto).		
6	Requirements for safety, quality, technical performance, functionality (consumer properties) of goods, work, and service, for sizes, packing, shipment of goods, work results established by the customer and provided for technical maintenance rules in accordance with the laws of the Russian Federation about technical regulation, documents elaborated and applicable in the national system of standardization adopted in accordance with the laws of the Russian Federation on standardization, other requirements related to the establishment of the compliance of goods to be supplied, works to be performed, service to be provided with the customer needs	<ul style="list-style-type: none"> - Technical capability to receive information on Customer's A/C schedule via electronic channels. - Technical capability to provide flight catering in accordance with submitted Customer's flights schedule, capability of quick supply within 40 minutes before flight departure according to schedule. - Technical capability of supply and loading/unloading of flight catering of A/C to A/C types operated by the Customer. - Availability of introduced HACCP system confirmed by ISO 22000 certificate. - Services shall be in compliance with requirements of the following regulatory documents: <ul style="list-style-type: none"> • IOSA standards • Safety of services shall be strictly defined in compliance with requirements of effective legislation of United Kingdom Great Britain and Northern Ireland, rules of labour protection, safety regulation, fire safety, aviation safety, including standards and recommendations of ICAO and IATA, local regulations of the Customer, as well as of these Terms of Reference. In connection with provision of services outside the territory of the Russian Federation, services provided shall comply with requirements of international standards. GOST shall not be applied. - Capability to provide special catering in accordance with request of the airline. - The Participant shall submit a price-list of additional goods, drinks and disposable tableware with prices 		

		<p>and names of manufacturer brand (if applicable), confirming the capability to supply items complying with the following characteristics (Annex II):</p> <p>The Participant shall be entitled to submit several variants (brands) of cold drinks and additional products for each of the above items.</p> <p>Variant with the least cost or other variant, with which the final number of scores given to the participant does not influence the final place of the participant in rating will be chosen for assessment of proposals.</p>
7	<p>Requirements for the price formation for goods: whether or not delivery is included in the price of goods as well as loading/unloading, insurance, assembly, training of the staff, customs fees to be paid in release of goods for internal consumption in the territory of the Customs Union, etc.</p>	<p>Includes customs fees.</p> <p>Cost of A/C servicing includes:</p> <ul style="list-style-type: none"> - preparation, complement and packaging of food, drinks and cooked to order products, as well as any other types of catering; - complement and packaging of food, drinks and cooked to order products directly for delivery on board the aircraft or at the airport terminal (boarding bridge); - delivery and loading of food, drinks and cooked to order long-term storage products to the aircraft or airport terminal (boarding bridge). - removal of carts, containers and other equipment, delivery from the aircraft to the catering for washing, waste disposal and storage; - sanitization. <p>Ration cost shall include: all taxes, excluding airport fees.</p> <p>Cost of 1 unit of goods or services shall be indicated in pound sterling rounding to two decimal places.</p>
8	<p>Requirements for the term and scope of the warranty to be provided with respect to quality of goods, work, and service</p>	<p>Warranted provision of declared services in accordance with the term of the contract.</p>
9	<p>Other necessary information or additional requirements</p>	<ol style="list-style-type: none"> 1. Availability of special transport (highloader) for continuous provision of JSC "Rossiya Airlines" flights <ul style="list-style-type: none"> - provide information letter with confirmation of ownership of special transport (highloader) or lease accompanied by scans of documents for special transport or lease agreement on special transport. 2. Capability of quick provision of additional portions of flight meals within 40 minutes upon request of representatives of JSC "Rossiya Airlines" - provide information letter with indication of flight catering area and time taken for delivery of flight catering products with indication of timing from the moment of receipt of request till the moment of loading on A/C. 3. Technical capability to receive information on Customer's A/C schedule via electronic channels - provide information letter confirming capability of receipt of information via electronic channels with

		the list (e-mail, AFTN, SITA, etc.) The Participant shall provide confirmation documents as a part of the Procurement bid Information letters on all requirements must be provided as part of the application
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Annex I

"Sandwich" Ration Requirement (Economy).

Ration composition	Dishes composition	Norm of the product yield
Cold dish in the individual package	Closed sandwiches with meat or fish and cheese cuts	At least 140 g Main product at least 55% Side dish not more than 15%
Disposable tableware	Package for the sandwich Cutlery set 3/1 (spoon, napkin, sugar) * Wet wipe*	1 pcs. 1 pcs. 1 pcs.

* Instead of the cutlery set 3/1 and a wet wipe, the use of the cutlery set 4/1 (spoon, napkin, sugar, wet wipe) is allowed

"Hot Meal Dinner" Ration Requirement (Economy).

Ration composition	Dishes composition	Norm of the product yield
Main hot dish (A choice of two dishes)	Fish, meat, poultry with side dish	At least 210 g Side dish not more than 40% Sauce no more than 10%
Dessert	Pastry in the original packaging	50-80 g
Bakery products	Bun Rye bread or brown bread	1 pcs. 1 slice
Butter in the individual package	Butter	At least 8 g
Disposable tableware	Snack box (plastic) Cutlery set 8/1 (knife, fork, spoon, napkin, sugar, pepper, salt, toothpick)* Wet wipe* Foil tray Foil tray cover	1 pcs. 1 pcs. 1 pcs. 1 pcs. 1 pcs.

Note:

The component ratio in dishes such as "Pilaf": Gross: 1 kg of dry rice per 0.5 kg of the main product (meat, poultry). The component ratio in sauce dishes: Net: at least 50% of the main product.

* Instead of the cutlery set 8/1 and a wet wipe, the use of the cutlery set 9/1 (cutlery set 8/1 + a wet wipe in a single set) is allowed

"Hot meal lunch" Ration Requirement (Crew).

Ration composition	Dishes composition	Norm of the product yield
Snack	Meat / fish gastronomy	At least 90 g Side dish (vegetables) not more than 30% of the total weight
Main hot dish (A choice of three dishes) (catering is identical to the "Hot lunch/dinner" catering of the Business class)	Fish, meat, poultry Side dish	200-240 g Side dish not more than 40% of the total weight Sauce not more than 10% of the total weight
Dessert	Pastry Sliced fruits	50-80 g 60 g
Bakery products	Two kinds of buns Rye bread or brown bread	1 pcs. / 1 pcs. 1 pcs.
Butter in the individual package	Butter	At least 8 g
Sauce	Ketchup in an individual package	1 pcs. 10 g
Disposable tableware	Lunch box (plastic) Cutlery set 8/1 (knife, fork, spoon, napkin, sugar, pepper, salt, toothpick) * Wet wipe* Disposable plate in the lunch box Disposable little dish in lunch box Foil tray cover	1 pcs. 1 pcs. 1 pcs. 1 pcs. 1 pcs. 1 pcs.

Notes:

The component ratio in dishes such as "Pilaf":

Gross – 1 kg of dry rice per 0.5 kg of the main product (meat, poultry). The component ratio in sauce dishes: Net – at least 50% of the main product.

* Instead of the cutlery set 8/1 and a wet wipe, the use of the cutlery set 9/1 (cutlery set 8/1 + a wet wipe in a single set) is allowed

"Hot meal lunch" Ration Requirement (CAP)

Ration composition	Dishes composition	Norm of the product yield
Snack	Meat / fish gastronomy	At least 90 g Side dish (vegetables) not more than 30% of the total weight
Main hot dish	Fish or meat or poultry Side dish	200-240 g Side dish not more than 40% of the total weight Sauce not more than 10% of the total weight
Dessert	Pastry Sliced fruits	50-80 g 60 g
Bakery products	Two kinds of buns Rye bread or brown bread	1 pcs. / 1 pcs. 1 pcs.
Butter in the individual package	Butter	At least 8 g
Sauce	Ketchup in an individual package	1 pcs. 10 g
Disposable tableware	Lunch box (plastic) Cutlery set 8/1 (knife, fork, spoon, napkin, sugar, pepper, salt, toothpick) * Wet wipe* Disposable plate in the lunch box Disposable little dish in lunch box Foil tray cover	1 pcs. 1 pcs. 1 pcs. 1 pcs. 1 pcs. 1 pcs.

Notes:

The component ratio in dishes such as "Pilaf":

Gross – 1 kg of dry rice per 0.5 kg of the main product (meat, poultry). The component ratio in sauce dishes: Net – at least 50% of the main product.

* Instead of the cutlery set 8/1 and a wet wipe, the use of the cutlery set 9/1 (cutlery set 8/1 + a wet wipe in a single set) is allowed

** Food products that are part of the CAP ration shall be different from those used in the Crew ration

"Tonic meals" Ration Requirement (Crew).

Ration type	Ration composition	Units of meas.	Quantity
"Tonic meals"	A croissant, or a baguette, or a bun.	Pcs.	1
	Yogurt, 125 gm	Pcs.	1
	Fruits (an orange or an apple).	Pcs.	1
	Processed cheese.	Pcs.	1
Disposable tableware	Cutlery set 3/1 (spoon, napkin, sugar) *	Pcs.	1
	Wet wipe*	Pcs.	1

*Instead of the cutlery set 3/1 and a wet wipe, the use of the cutlery set 4/1 (spoon, napkin, sugar, wet cloth) is allowed

"Tonic meals" Ration Requirement (CAP).

Ration type	Ration composition	Units of meas.	Quantity
"Tonic meals"	A croissant, or a baguette, or a bun.	Pcs.	1
	Yogurt, 125 gm	Pcs.	1
	Fruits (an orange or an apple).	Pcs.	1
	Processed cheese.	Pcs.	1
Disposable tableware	Cutlery set 3/1 (spoon, napkin, sugar) *	Pcs.	1
	Wet wipe*	Pcs.	1

*Instead of the cutlery set 3/1 and a wet wipe, the use of the cutlery set 4/1 (spoon, napkin, sugar, wet cloth) is allowed

** Food products that are part of the CAP ration shall be different from those used in the Crew ration

"Hot ot meal lunch" Ration Requirement to the (Business Class)

Ration composition	Dishes composition	Norm of the product yield
Snack	Meat / fish gastronomy	At least 110 g Combined side dish not more than 30%
Main hot dish (A choice of three dishes)	Fish, meat, poultry with side dish	200-240 g Side dish not more than 40% of the total weight Sauce not more than 10% of the total weight
Dessert	Pastry	50-80 g
Bakery products	Two kinds of buns Rye bread or brown bread	1 pcs. 1 pcs.
Butter in the individual package	Butter	At least 8 g

Notes:

The component ratio in dishes such as "Pilaf":

Gross – 1 kg of dry rice per 0.5 kg of the main product (meat, poultry). The component ratio in sauce dishes: Net – at least 50% of the main product.

Annex II

Assortment	Characteristics
Black tea bag	2 g
Green tea bag	2 g
instant/brewed coffee	package from 95 g
Sugar packet	5 g
Salt packet	1 g
Pepper packet	0.25 g
Milk	Long-storage (no less 0.9 l)
Sauce packet	Ketchup 10 g
Sweet carbonated beverages (2 kinds)	Bottle volume 1 l
Sparkling drinking water	Bottle volume 1 l
Still drinking water	Bottle volume 1 l
Orange juice	volume 1 l
Apple juice	volume 1 l
Tomato juice	volume 1 l
Heat-resistant bags	1 ea.
Anti-slipping mat 1/1	1 ea.
Anti-slipping mat ½	1 ea.
Dry ice	1 kg
Edible (wet) ice	1 kg
Package of lemon	1 package (15 slices 5 g each)
Paper cup for hot and cold drinks	1 ea. (volume at least 250 ml Hot food product certificate)
Paper cup cover	1 ea.
Plastic seal with number	1 ea.

Appendix 4
To Procurement Documentation

Draft Agreement
AGREEMENT NO.

Catering services in cases of extra-ticket sales and delays at Gatwick International Airport in London

_____ 20____

This Catering Services Agreement ("Agreement") is concluded _____ and came into effect on 01/06/2020 between: _____ hereinafter referred to as the "Caterer", represented by _____ acting as _____, of the one part, and Rossiya Airlines Joint Stock Company, hereinafter referred to as the "Airline", represented by Deputy General Director for Sales and Property Issue, Mikhail Pivovarov, acting in accordance with the power of attorney dated October 30, 2019 No. D-406/19, of the other part, collectively referred to as the "Parties"

RECITALS

This agreement replaces all previous agreements.

WHEREAS the Caterer's business is catering and provision of related services in the aviation industry;

WHEREAS the Airline requests the Caterer to provide the services (as defined below);

WHEREAS the Caterer is prepared to provide such services under the conditions set forth herein.

NOW, THEREFORE and in consideration of the mutual commitments and covenants herein, set forth below, the Parties hereto agree as follows:

1. SERVICES

1.1. The Caterer agrees to provide the services described in Appendix A ("Services") at the airport designated in Appendix B ("Places of Provision") in accordance with the terms and conditions specified herein, and the Airline agrees to accept and pay for the services provided by the "Caterer" at an agreed price set forth in Appendix C1.

1.2. Method and form of the work services order are given in Appendix D.

2. RESPONSIBILITIES OF THE PARTIES

2.1. Caterer responsibilities:

2.1.1. Perform the services in accordance with international industrial standards (based on IFSA - standard international flight services association and ITCA - international travel catering association);

2.1.1. Provide safe food and drinks;

2.1.2. Ensure the maintenance of all production facilities, production processes, equipment and vehicles used for storing, preparing and transporting food and drinks to the Airline aircraft in accordance with sanitary and hygienic standards established by domestic and international regulations and procedures;

2.1.3. Take all reasonable measures to ensure that the food and drinks delivered to the Airline will not contain live pathogens or toxic substances of any origin, to the extent required by local and international laws, standards, procedures and regulations;

2.1.4. Receive, at its own expense, all necessary permits and licenses which may be required for the provision of the Services, unless such receipt is the responsibility of the Airline;

2.1.5. Organize all mandatory inspections and approvals, carried out and provided by state or other institutions, including the provision of all notices relating to all the Services, in connection with the above stated purposes;

2.1.6. Ensure that the services have been provided in all material aspects in accordance with this Agreement;

2.1.7. Use the service equipment, if provided by the Airline, solely for its intended purpose, report to the Airline for losses and damage to the equipment, and make an inventory at the request of the Airline. The cost of the equipment lost or damaged due to the fault of the Caterer shall be reimbursed by the Caterer on the basis of a certificate drawn up by the parties at a price based on the residual value of the property lost. The service equipment is returned to the Airline upon expiration of the Agreement in proper condition, taking into account normal wear and tear;

2.1.8. Provide the Airline with the right to audit and monitor or otherwise control the safety and quality of the products and services provided by the Caterer. Such checks are carried out during working hours without affecting operations;

2.1.9. Provide (disclose) information regarding the entire chain of owners, including beneficiaries (including final ones), as well as information on the composition of the executive bodies of the counterparty and notify about any changes in the chain of owners, including beneficiaries (including final ones), as well as in the information on the composition of the executive bodies. The information shall be provided upon request of the Airline in the form set forth in Appendix E. The information shall also be provided by the Caterer on its own in case of any changes to the specified chain of owners within fifteen (15) business days.

2.2. Responsibilities of the Airline:

2.2.1. Accept the services provided by the Caterer in accordance with this Agreement. Flight catering is considered to be accepted by the representative of the Airline (flight attendant) after signing way-bills;

2.2.2. Pay for the services at an agreed price in accordance with Appendix C1;

2.2.3. Provide the Caterer with catering orders in advance in accordance with Appendix D;

2.2.4. Provide the Caterer in advance with necessary sufficient service equipment according to the names agreed by the Parties (including dishes, cutlery, trays, transport trolleys, modules, inserts into aircraft furnaces, beverage jugs and other equipment);

2.2.5. Provide complete and accurate information in all respects and/or instructions required by the Caterer in order to ensure a service standard as agreed by the Parties.

3. PAYMENT UNDER AGREEMENT

3.1. All payments will be made in [GBP], unless otherwise agreed in writing. Billing in [GBP]. [GBP] – pounds sterling.

3.2. The Caterer shall issue invoices for the services rendered to the Airline for each decade (10 calendar days). Invoicing shall be performed within next ten calendar days and all the invoices shall be paid by the Airline within thirty (30) calendar days following the invoice date. The Caterer shall send scanned copies of all invoices by e-mail to OKR@rossiya-airlines.com. All payments hereunder will be made in full by transfer of immediately available funds. The services are paid upon provision. All payments must be made in accordance with Appendix C.

3.3. The Airline agrees that in case of failure to pay on time, the interest shall be charged at a rate of 0.5% per month of outstanding debt until full payment is made. The interest rate shall be applied in case of a delay in payments of more than thirty (30) calendar days. Any indicated interest shall be paid on demand. In case of a disputed invoice, the Airline has no right to withhold the disputed amounts. The disputes regarding the invoices must be raised by the Airline within thirty (30) calendar days from the date of the relevant invoice.

3.4. Each Party may require the Parties to mutually consider the alternative products or the content of menu or ingredients in cases where the price of such originally specified product, content or ingredient has increased.

3.5. All bank fees should be paid in accordance with SHA instruction. Airline pays only outgoing transfer charge in first bank. The other fees of the correspondent banks chains including beneficiary bank should be paid by Caterer and reverse in case of return payment operations.

3.6. The Agreement amount shall not exceed 340 000 GBP (three hundred and forty thousand pounds sterling)

4. TAXES

4.1. The prices offered by the Caterer hereunder shall include all taxes and fees, except airport fees. The Airline undertakes to pay the airport fees required for payment of catering.

4.2. All registration or documentary fees (including stamp duties) or similar fees arising from this Agreement, which may be payable in accordance with the national legislation of the country in which the principal place of business of each Party hereto is located, shall be paid by that Party.

5. INSPECTION

5.1 The Airline has the right to inspect the galley, property, equipment, food and Services provided by the Caterer, as well as take food and beverage samples from time to time subject to prior agreement with the Caterer. The Airline has the right to check the proper food status when it is delivered on board the aircraft.

5.2 The Caterer shall provide the Airline with the right to audit and monitor or otherwise control the safety and quality of the products and services provided by the Caterer.

6. LIABILITY OF THE PARTIES

6.1. The Caterer shall be liable to the Airline, its directors, officers, employees, representatives and agents only if there are reasonable obligations, demands, claims, lawsuits, court decisions which caused losses, damages, fines and expenses ("losses") incurred by the Airline, unless the "Losses" are due or have been caused by proven gross negligence or deliberate misconduct of the Airline.

6.2. The Airline shall be liable to the Caterer, its directors, officers, employees, representatives and agents only for the damages incurred by the Caterer due to the proven gross negligence of the Airline or willful misconduct in the performance of its obligations hereunder with the Caterer, unless the "Losses" are conditioned or caused by proven gross negligence or deliberate misconduct of the Caterer.

6.3. Both the Caterer and the Airline shall not be held liable hereunder, if a notice is promptly sent regarding the impossibility to fulfill their obligations hereunder as a result of a strike, lockout or another similar event with full or partial termination of work.

6.4. The Caterer does not accept any complaints and is not liable if it has not been notified in writing within three (3) months after the event, which caused the potential claims, has occurred.

6.5. If more than one Caterer is a party to this Agreement, there is no joint and several liabilities between these Caterers, and each of the Caterer's entities shall be fully responsible for the proper fulfillment of its respective obligations.

6.6. In the case of delayed flight due to the established fault of the Caterer, the following penalties shall apply:

- flight delay from 1 to 10 minutes - no penalty will be charged;
- flight delay from 10 to 30 minutes - the penalty of 10% of the total cost of the flight (cost for catering and services provided);

- flight delay beyond 30 minutes - the penalty of 25% of the total cost of the flight (cost for catering and services provided).

6.7. In case of a breach of service standards (breach of load diagrams, loading of equipment of a third-party airline, breach of tableware serving, loading of non-sealed equipment, loading of equipment without labels) and detection of substandard products on board the A/C (foreign items in food, loading of food without labels of expiration dates, provision of expired food), the Caterer may be charged the penalty of 10% of the total cost of the flight (the cost of catering and services provided).

6.8. If the Airline receives a claim made by third parties, if the claim is due to the Caterer's fault, the Airline has the right to file a claim to the Caterer in the amount of the third party's claim plus the costs incurred by the Airline as a result of the proceedings.

7. CONFIDENTIALITY

7.1. The terms and conditions of the Agreement and covenants (minutes, etc.) hereto shall be confidential and shall not be disclosed.

7.2. The Parties shall take all necessary measures to ensure that their employees, agents, successors do not provide the third parties with the details of this Agreement and its Appendices without prior consent of the other Party.

7.3. Confidential information may be provided to the competent governmental authorities and regulators of the securities market in cases and within the procedure established by the applicable laws, which does not entail liability for its disclosure.

7.4. The obligations of the Parties set out in this section shall be effective during the validity of the Agreement and within three (3) years from its termination.

8. MISCELLANEOUS CONDITIONS

8.1. Any Party shall not be held liable for failure to fulfill or improper fulfillment of the Agreement if it resulted from fires, floods and earthquakes or other acts of God, explosions, strikes, civil unrest, pandemics, epidemics or quarantine restrictions, wars, terrorist attacks, government actions. The obligations of the Parties for timely payments stipulated by the terms and conditions of this Agreement are not exempt from force majeure. The Party, requiring force majeure circumstances, shall promptly send a written notice of such a claim to the other Party and, if possible, make every reasonable effort to correct the events which caused such a claim.

8.2. The provisions of the Agreement shall be binding on the Parties and their successors. The execution of the Agreement cannot be transferred to any third party without prior written consent of the other Party, however, the Caterer may transfer its rights and obligations to any of its departments or branches without prior written consent of the Airline, provided that the Caterer will be responsible for the full and proper fulfillment of the obligations hereunder. The Parties are obligated to notify each other in case of such transfer of rights and obligations hereunder.

8.3. All notices and other messages, in accordance with this Agreement, must be made in writing in English and will be deemed received by the Party when (a) delivered to the appropriate address by hand or recognized international courier service (expenses pre-paid), (b) sent to the addressee by fax (confirmed by electronic means) or (c) received or rejected by the addressee, if sent by registered mail with return receipt, in each case at the address and marked for information of a responsible person (by name or title) specified below or such other address or a person which the Party may specify by written notice to the other Party:

In case of a notice to the Airline:	Deputy General Director for Sales and Property Issue Mikhail Pivovarov, in case of basic information Deputy Director of Settlement Department Tatiana Kulik, in case of settlements. 18/4 Pilotov St., St. Petersburg, Russian Federation
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+7 812 633 39 99

e-mail: OKR@rossiya-airlines.com – settlements
goop@rossiya-airlines.com – other

In case of a notice to the Caterer:

8.4. The agreement is signed in two copies, each of equal legal force, one copy for each of the Parties.

8.5. Each Party undertakes to act in good faith and be fair and faithful, and cooperate with the other party regarding all Issue relating to the provision of the Services and this Agreement, do everything necessary to implement this Agreement.

8.6. In case of an event (payment of interest or penalties) specified in clauses 3.3. and 6.2. The Caterer of catering services, along with interest and penalties billing, must provide the Airline with a document confirming the tax residency (apostilled original residency certificate) and written confirmation of the company's status for the right to actually receive income paid hereunder. If the Caterer does not provide the specified original certificate by the time of billing to the Airline, it does not have the right to demand payment of this invoice until the original certificate for the current year has been provided. In case of a change in the status of the beneficial owner of income (BOI), the Caterer (Contractor) shall notify the Airline (Customer of the service) in writing.

8.7. Regarding the possibility of delivery, the Parties agreed as follows: The Airline shall deliver from time to time catering equipment, furniture, reusable and disposable tableware for free and the Caterer assumes responsibility for receiving it in the amount specified in the export invoice on DAP London terms, in accordance with INCOTERMS 2010. The address and bank details of the Caterer shall be in accordance with the effective Agreement. The return shipment is free of charge on FCA London terms, in accordance with INCOTERMS 2010.

9. DURATION OF AGREEMENT

9.1. This Agreement shall remain in force until December 31, 2022 (unless terminated in accordance with Section 10 (Termination of Agreement)).

10. TERMINATION OF AGREEMENT

10.1. Either Party may terminate the Agreement if the other Party improperly performs any of the material obligations, provided that such termination comes into effect only thirty (30) calendar days after the written notification has been received from the claimant specifying such failure to fulfill or improper fulfillment, as well as, provided that the notified Party fails to fulfill or refuses to properly fulfill its obligations during the above stated thirty (30) calendar days.

10.2. Any Party may terminate the Agreement by written notice, which comes into effect thirty (30) calendar days after the following circumstances have occurred and the other Party has refused to eliminate the existing situation or in case of impossibility to eliminate it:

- 1) filing a voluntary bankruptcy petition;
- 2) initiation of bankruptcy proceedings against a Party and/or adjudication in bankruptcy in accordance with the established procedure;
- 3) breach of clause 2.1.11;
- 4) other production reasons.

11. DISPUTE SETTLEMENT PROCEDURE

11.1. The Parties will try to resolve all disputes, discrepancies or claims arising out of this Agreement or in connection with it, including those relating to its execution, breach or invalidity, through negotiations.

11.2. The claims shall be provided in writing.

11.3. The claim shall contain a justified and reasonable demand of the applicant.

11.4. If the dispute has not been resolved in accordance with sub-clauses above, or if the claimant has received a claim denying voluntary discharge of claims by the other Party, or a response has not been received within thirty (30) calendar days from the claim date, the claim shall be sent to arbitration for consideration by one arbitrator to be nominated jointly by the Parties. The place of arbitration shall be London, United Kingdom Great Britain and Northern Ireland, and the arbitration shall be held in English.

11.5. This Agreement, as well as the rights and obligations of the Parties hereunder, shall be governed by and construed in accordance with the laws of United Kingdom Great Britain and Northern Ireland. Each Party irrevocably and unconditionally assumes the jurisdiction of the courts of London (United Kingdom Great Britain and Northern Ireland), as well as in relation to its property.

12. ANTI-CORRUPTION UNDERTAKING

12.1. During the performance of their obligations under the Agreement the Parties and their employees shall not pay, shall not offer to pay and shall not permit payment of any money or valuables, directly or indirectly, to any persons in order to influence actions or decisions of such persons to obtain any unlawful advantages or for other unlawful purposes. In performing their obligations under the Agreement, the Parties and their employees shall not carry out actions that are qualified by the law applicable to the Agreement as giving/receiving bribes, commercial bribery, illegal remuneration, abuse of authority as well as actions that violate the requirements of applicable legislation and international instruments on countering the legalization (laundering) of proceeds from crime.

12.2. If a Party has suspicions that there was or could be a violation of any provisions of clause 12.1, the Party concerned is obliged to notify the other Party thereof in writing. In its written notification the Party shall refer to the facts or provide the materials that reliably confirm or give grounds for believing that there was or may be a violation of any provisions of clause 12.1 by another Party and/or its employees expressed in actions qualified by the applicable legislation as giving / receiving bribes, corrupt payment, illegal remuneration, abuse of authority as well as actions that violate the requirements of the applicable legislation and international treaties on countering legalization (laundering) of money proceeds from crime. After receiving a written notice, the Party it was sent to shall send a confirmation that the violation did not or will not occur. This confirmation shall be made within five (5) calendar days from the date of the receipt of the written notification.

12.3. In case of a violation by any Party of the obligations to refrain from the actions specified in clause 12.1, the other Party shall be entitled to terminate the Agreement unilaterally by extrajudicial procedure with giving a written notification of termination. The Agreement is considered terminated upon the expiration of thirty (30) calendar days from the date of the Party's receipt of a written notification of the Agreement termination. In accordance with the provisions of this clause, the Party on whose initiative the Agreement was terminated shall be entitled to require compensation for the actual damage resulting from such termination. The period for paying damages is fifteen (15) calendar days from the date of receipt of the relevant demand from the Party on whose initiative the Agreement was terminated.

13. APPENDICES WHICH FORM AN INTEGRAL PART OF THE AGREEMENT

- Appendix A - Services;
- Appendix B - Places of Provision;

- Appendix C - Bank Details;
- Appendix C1 - Offer of Catering Services;
- Appendix D - Order Procedure;
- Appendix E - Form of the Chain of Ownership of the Counterparty.

SIGNATURES OF THE PARTIES:

Caterer: _____

_____ « _____ »

Airline

Deputy General Director for Sales
and Property Issue

_____ Mikhail Pivovarov

_____ « _____ »

APPENDIX A

SERVICES

1. Preparation, complement and packaging of food, drinks and cooked to order products, as well as any other types of catering services.
2. Complement and packaging of food, drinks and cooked to order products directly for delivery on board the aircraft or at the airport terminal or boarding bridge.
3. Delivery and loading of food, drinks and cooked to order long-term storage products to the aircraft or airport terminal or boarding bridge.
4. Removal of trolleys, containers and other equipment, delivery from the aircraft to the catering facility for washing, waste disposal and storage.
5. Storage of service equipment in a safe place in accordance with the instructions of the Airline.
6. Sanitization
7. Disposal of food waste.
8. Receiving of catering equipment, furniture, reusable and disposable tableware in accordance with DAP.

The services in point 1 and point 2 included in the total cost of rations designated in Appendix C1

Caterer: _____

 _____ « _____ »

Airline

Deputy General Director for Sales
and Property Issue

_____ Mikhail Pivovarov
 _____ « _____ »

APPENDIX B

PLACE OF PROVISION

Airport code

City

LGW

Gatwick International Airport, London, United Kingdom Great Britain and Northern Ireland

Caterer: _____

Airline

Deputy General Director for Sales and Property Issue

_____ Mikhail Pivovarov

_____ « _____ »

_____ « _____ »

APPENDIX C**BANK DETAILS**

Caterer:
 LOCATION ADDRESS
 REGISTERED OFFICE:
 BANK:
 BANK ACCOUNT NUMBER:
 BANK ACCOUNT NAME:
 SWIFT CODE:
 IBAN CODE:

AIRLINE

LOCATION ADDRESS 196210, St. Petersburg, Russia, Pilotov St. 18/4
 REGISTERED OFFICE: 196210, St. Petersburg, Russia, Pilotov St. 18/4
 Bank Name: SBERBANK (SEVERO-ZAPADNY HEAD OFFICE) ST.PETERSBURG, RUSSIA
 SWIFT: SABRRUMM
 Acc. transit № 40702978455001000080
 Current № 40702978155000000080
 Correspondent Bank: Deutsche Bank AG, Frankfurt am Main
 SWIFT: DEUTDEFF

The Caterer provides and the Airline accepts the meals in accordance with the rations and prices indicated in APPENDIX C1

Caterer: _____

_____ « _____ »

Airline

Deputy General Director for Sales
 and Property Issue

_____ Mikhail Pivovarov

_____ « _____ »

APPENDIX C1

Offer of Catering Services

	Description	Code	Unit Price (GBP)
Offer of Catering Services			
1	Cost of ration Sandwich/1 (Economy class)	SAND300/1	
2	Cost of ration Hot Meal Dinner/1 (Economy class)	HM300/1	
3	Cost of ration Hot Meal Lunch/1 (Business class)	HM200/1	
4	Cost of ration Hot Meal Lunch/1 (Crew)	HM400/1	
5	Cost of ration Hot Meal Lunch/1 (CAP)	HM500/1	
6	Cost of ration Tonic meals /1 (Crew)	TM400/1	
7	Cost of ration Tonic meals /1 (CAP)	TM500/1	
8	Black tea bags (2 g)		
9	Green tea bags (2 g)		
10	Instant/brewed coffee from 95 g		
11	Sugar packet (5 g)		
12	Salt packet (1 g)		
13	Pepper packet (0.25 g)		
14	Long-storage milk (1 l)		
15	Sauce packet (Ketchup 10 g)		
16	Sweet carbonated beverages (2 kinds) (1 l)		
17	Sparkling drinking water (1 l)		
18	Still drinking water (1 l)		
19	Orange juice (1 l)		
20	Apple juice (1 l)		
21	Tomato juice (1 l)		
22	Heat-resistant bag		
23	Anti-slipping mat 1/1		
24	Anti-slipping mat ½		
25	Dry ice (1 kg)		
26	Edible ice (1 kg)		
27	Lemon pack (15 slices of 5 g per pack)		
28	Paper cup for hot and cold drinks (volume at least 250 ml)		
29	Paper cup cover		
30	Plastic seal		
31	Servicing Airbus 319		
32	Servicing Airbus 320		
33	Servicing of small transport (van)		
34	Storage per 1 unit of equipment per day		

Caterer: _____

_____ «_____»

Airline

Deputy General Director for Sales
and Property Issue

_____ Mikhail Pivovarov

_____ «_____»

APPENDIX D

ORDER PROCEDURE

The Airline, represented by the supervisor, will provide an order for flight catering to the following email addresses: _____

Supervisor contacts:
Aeroflot Supervisors (regular flights)

lgwapsu@aeroflot.ru +44 7341885463

The application must contain:

- *flight number
- *date
- * aircraft type and layout
- * amount of meals for each service class
- *crew food volume (with separate indication of CAP)

Additional order:

Additional meals shall be ordered no later than 40 minutes before scheduled departure. An additional order made later than the specified time will be accepted by the Caterer. The Caterer will try to provide such an order as soon as possible, but will not be liable in the event of a delay caused by this order.

Catering in the terminal hall: Catering in the terminal hall can be ordered no later than 2 hours prior the time of provision. When making an order for the provision of food in the hall, the notice "for meals servicing in the terminal" should be made regarding ordering of Catering service in the terminal hall

Caterer: _____

_____ « _____ »

Airline

Deputy General Director for Sales
and Property Issue

_____ Mikhail Pivovarov

_____ « _____ »

APPENDIX E
Form of the Chain of Ownership of the Counterparty

№	Counterparty name (INN, activity type)						Contract (details, subject matter, price, validity period and other material terms and conditions)					№	Information about the counterparty's chain of owners, including beneficiaries (including ultimate beneficiaries)					
	INN	OGR N	Counterparty name	OKVED Code	Surname, name, and patronymic of the CEO	Authority and number of the identification document of the CEO	Number and date	Subject matter of the contract	Price (RUB, mln)	Validity period	Other material terms and conditions		INN	OGR N	Name/Surna me, name, and patronymic	Location/R egistration Address	Series and number of the identity document (for an individual)	CEO/member/shareholder/b eneficiary/information about the executive body
1											1.1							
											1.1.1							
											1.1.2							
											1.1.3							
											1.1.3.1							
											1.1.3.2							
											...							
											1.2							
											1.2.1							
											...							

Position, full name of the Counterparty's CEO _____
Seal signature /date/

Caterer: _____

« _____ »

Airline

Deputy General Director for Sales
and Property Issue

_____ Mikhail Pivovarov
_____ « _____ »