

**PROCUREMENT NOTICE**  
**provision of representative and supervising services for Rossiya Airlines JSC in**  
**the airport of**  
**Prague (the Check Republic)**

**1. Procurement method** – in the territory of a foreign state by request for quotations.

**2. Customer's name, location, mailing address, e-mail address, contact phone number:**

Rossiya Airlines Joint Stock Company

Location: 18/4 Pilotov Str., St.Petersburg.

Mailing address: 18/4 Pilotov Str., St.Petersburg, 196210.

Official web-site: [www.rossiya-airlines.com](http://www.rossiya-airlines.com)

E-mail address [tender@rossiya-airlines.com](mailto:tender@rossiya-airlines.com).

**Contact person** (for issues concerning request for quotations and bid submission):

Denis Grebeschuk

Phone: +8 (812) 6-333-999 ext. 24-65,

E-mail: [tender@rossiya-airlines.com](mailto:tender@rossiya-airlines.com)

**Contact person (for technical requirements clarifications):**

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**3. Subject:** provision of representative and supervising services for Rossiya Airlines JSC in the airport of Prague (the Check Republic).

**4. Details of initial (maximum) contractual price (lot price):**

Rate limits (maximum value of basic rate for supervising per a turnaround flight),  
EUR: 75

**5. Place of service provision:** all information is provided in documentation in Appendix 3 Terms of Reference.

**6. Service provision time frame:** all information is provided in documentation in Appendix 3 Terms of Reference.

**7. Scope:** full information is provided in documentation in Appendix 3 Terms of Reference.

**8. Bid security extent, dates and procedure of deposition:** not applicable

**9. Place, date and time of beginning/deadline of bids submission:**

Bids shall be submitted at the following address: Tender Division, 4/18 Pilotov Str., St.Petersburg.

Time period of bid submission starts from the **01<sup>st</sup> of November, 2016**, from 17:00:00 (Moscow time).

Bids should be submitted from 10:00 to 13:00 and from 14:00 to 17:00 weekdays.

Deadline for bid submission is the **15<sup>th</sup> of November, 2016**, 10:00:00 (Moscow time).

Bids for the Request for Quotation submitted later than the deadline for bid submission shall be deemed late and shall not be reviewed.

**10. Date and place of opening of envelopes with bids for the request for quotations:**

Envelopes for participation in the request for quotations shall be opened on **the 15<sup>th</sup> of November, 2016** at: Office of the Chairman of the Bidding Commission, 18/4 Pilotov Str., St.Petersburg.

**11. Place and date of procurement bidder quotations review and summarizing procurement results:**

Procurement bidder quotations review and summarizing procurement result shall be performed at the following address: Office of the Chairman of the Bidding Commission, 18/4 Pilotov Str., St.Petersburg, **on the 22<sup>nd</sup> of November, 2016**.

**12. Time of period for withdrawing the request for quotations:**

The Customer shall be entitled to withdraw the request for quotations without giving reasons, at any time, not bearing any liability against the bidders including but not limited to reimbursement of any expenses related to preparation and submission of a bid for the request for quotations.

In case of a decision to withdraw the request for quotations. The Customer shall bear no obligations or liability if the potential bidders or bidders fail to note the notice of withdrawal the request for quotations.

**13.** Procedure for the request for quotations is neither tender, nor auction for the right to be awarded a contract, and is not governed by Articles 447 to 449, Part One of the Civil Code of the Russian Federation. In addition, this procedure is not a public tender and is not governed by Articles 1057 to 1061, Part Two of the Civil Code of the Russian Federation. Terms and conditions of the Quotation Request and procedure of contract award are not public offer terms and conditions and do not cause any obligations for the customer for mandatory contract conclusion with the winner or other bidder.